

## Part C Coordinator's Report May 2005

### General Update:

1. Annual Progress Report (APR): OSEP has announced that the FY 05 APR will be due with the State Performance Plan (SPP) due December 31, 2005. We have not seen the final format for either the APR or the SPP, currently out for public comment; anticipate final version presented at the August Infant – Toddler Conference in Washington DC.

2. Annual Application: The Annual Application has been sent to OSEP on April 18<sup>th</sup>. On April 25<sup>th</sup>, Ruth Ryder emailed that OSEP was going to now require all states to do the public comment/notice activity. Prior to this, only states that made changes had to do this activity. They want this done by July 1, 2005 as it could affect our funding if not done. I have requested permission to place the public notice ads in the four major newspapers and hope to take public comments in the obligated 30 day time frame from June 1, 2005 to June 30, 2005 with the Ad running from May 23 to July 23<sup>rd</sup>, meeting the 60 day public notice requirement. The completed application is on the home page of the First Steps web site.

### Workgroup Process:

The Central Office staff had begun to look at each recommendation and determine if it can be implemented as presented, modified and implemented or not feasible to implement. We will be finalizing this work at the First Steps planning retreat in June. We will also start our State Performance Plan planning at that meeting.

### Financial Status:

As of April 28, 2005, 83% of the year is done and we have expended 63% of the First Steps dollars. However, several contractors have been slow to bill, so this is not a final figure.

### Staff Update:

Our Family Share person started March 16 and her name is Lisa Dorman. Alicia Dailey has moved to the U of L TA Team. The Financial Coordinator in Central Office will be starting March 16, 2005. We are in the process of replacing Lisa Gannoe (Training Coordinator) and hiring a brand new position called Procedures Development Coordinator.

The Murray TAT has offered the Program Evaluator position to a candidate.

The Morehead TAT has replaced their Parent Consultant and her name is Navona Morris-Davis.

The No KYTAT Team will not be housed at the Coop in FY 06. We have

found a new home for them, so after that is final and the contract starts on July 1, 2005, they will look for a Parent Consultant.

#### Family Satisfaction:

Since the last ICC meeting, there has been 1 family complaint filed against providers out of 7. See Program Evaluators report for more information.

#### Record Review:

Scott Tomcheck will give this portion of the report.

Follow Up: To date there have been a total of 30 requests for reconsideration of the Record Review, with 8 since last ICC meeting. To date there have been 3 going on for IFSP reviews, with 0 since our last meeting. The average turn-around time on the requests is working 3.7 days, better than last ICC report.